

# View Powersports Boatowners Policy



## Description

This job aid describes how to view a Powersports Boatowners policy.

## Summary Screen Overview

### Action

To view the policy details, you will need to search for the policy, either in PolicyCenter or in another system. Once the policy is located, click the policy link to open the policy. The policy will open to the “Summary” screen.

### Screen

The screenshot displays the 'Summary' screen for a policy. The left sidebar contains a menu with 'Forms' highlighted (1). The main content area shows 'Account Information' and 'Policy' details. The 'Original Effective Date' is 11/06/2021 (2). The 'Total Cost' is \$783.88 (3). The 'Associated Policy Transaction' section shows a 'Created' date of 11/20/2021 (4) and a 'Type' of 'Policy Change' (5).

Item	Name	Description
1	Date	This field can be changed to determine the policy summary information as of the date.
2	Original Effective Date	The original policy effective date.
3	Total Cost	This field is the policy total cost and updated when the “Date” field is changed.
4	Associated Policy Transaction	The date the Policy Transaction was created and closed displays in this section.
5	Type	This is the most recent type of Policy Transaction (submission or change, cancellation, reinstatement, etc.) created on the policy.

## Step 1

### Action

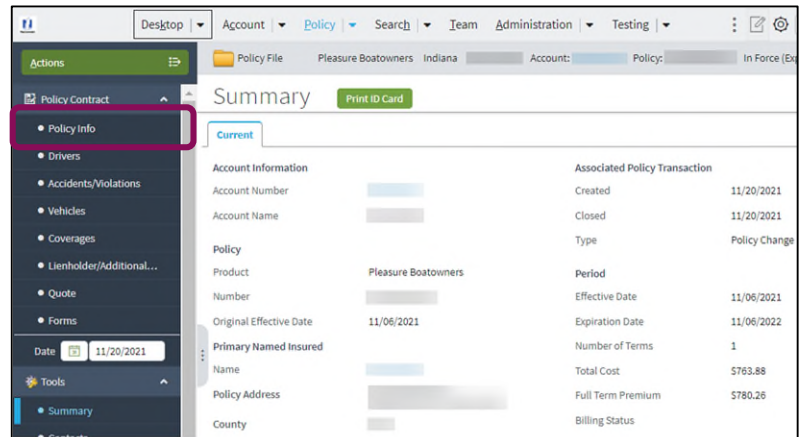
On the left side of the PolicyCenter screens, the various policy screen links are listed for ease of navigation.

You may select a screen link at any time to jump to a new section of the policy.

In this job aid, we will step through the Powersports Boatowners screens in order.

- Select the “Policy Info” link.

### Screen



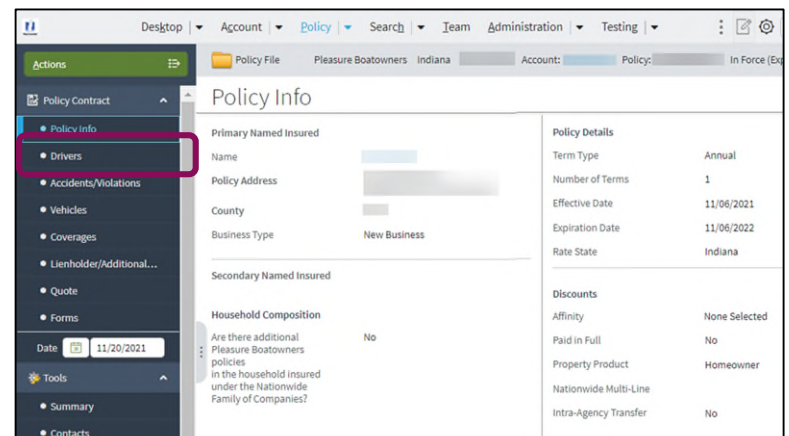
## Step 2

### Action

The “Policy Info” screen is where specific details regarding the current policy are found.

- Select the “Drivers” link.

### Screen



## Step 3

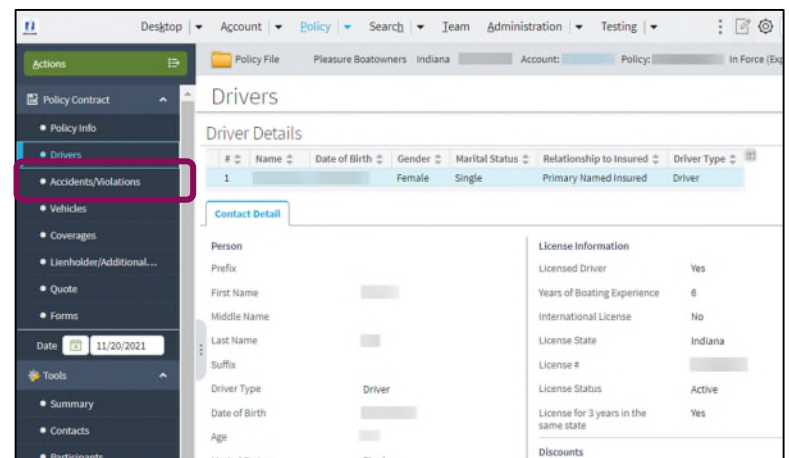
### Action

On the “Drivers” screen, the details of the driver(s) on the policy are listed.

If the policy includes multiple drivers, all drivers will be listed on this page.

- Select the “Accidents/Violations” link.

### Screen



## Step 4

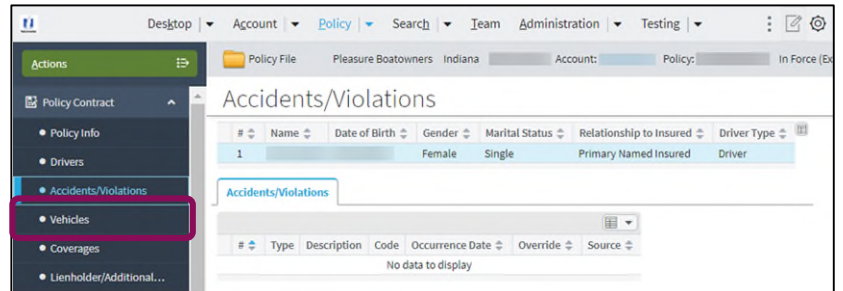
### Action

On the “Accidents/Violations” screen, any accidents or violations on the policy are listed with details.

To view the details for a driver, select the desired line item.

- Select the “Vehicles” link.

### Screen



## Step 5

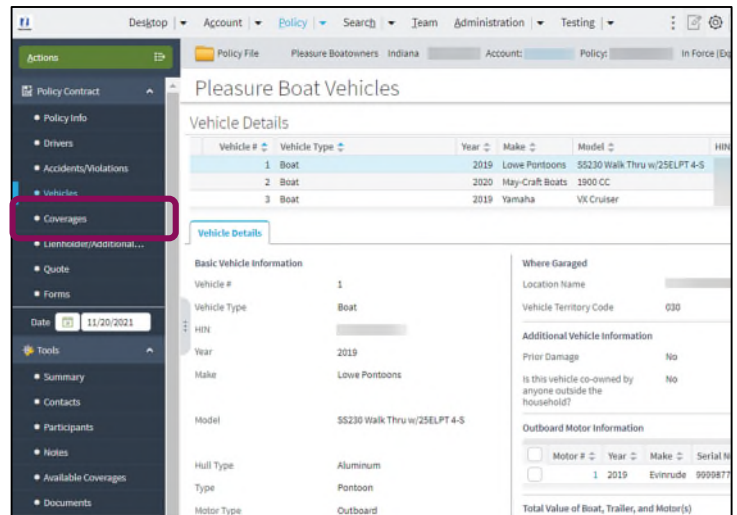
### Action

On the “Vehicles” screen, details of the vehicle(s) and trailer(s) included on the policy are listed.

If the policy includes multiple vehicles, all vehicles will be listed on this page.

- Select the “Coverages” link.

### Screen



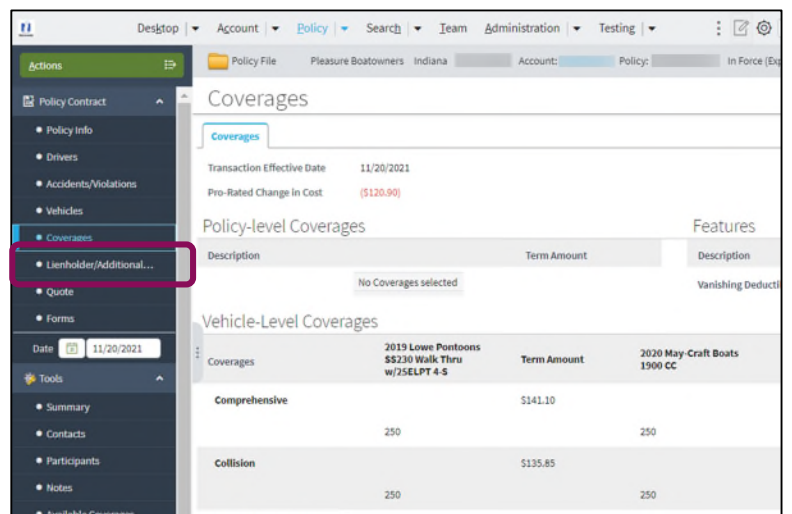
## Step 6

### Action

On the “Coverages” screen, the policy-level coverages, vehicle-level coverages, and any selected features are listed.

- Select the “Lienholder/Additional Interest” link.

### Screen



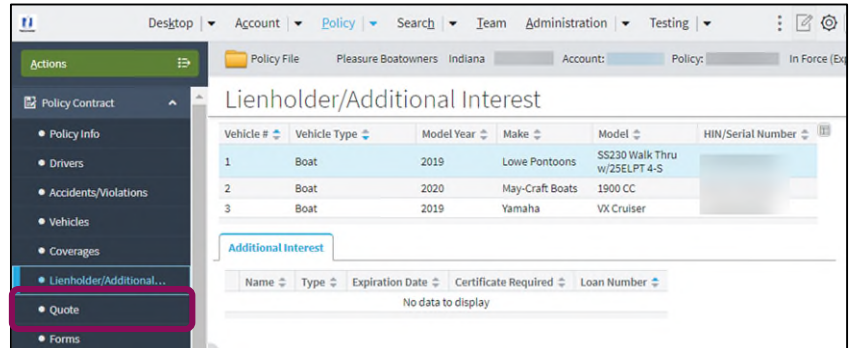
## Step 7

### Action

Any vehicle lienholder or lessor information is listed on the “Lienholder/Additional Interest” screen.

- Select the “Quote” link.

### Screen



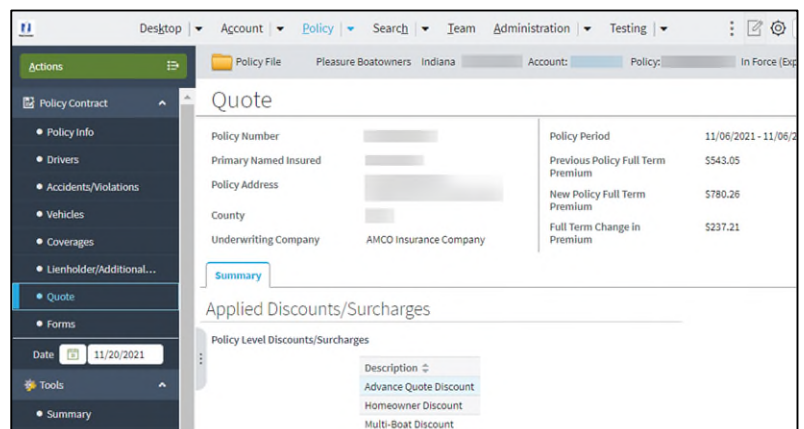
## Step 8

### Action

The “Quote” screen provides pertinent coverage and policy information on one screen.

You have now viewed a Powersports Boatowners Policy.

### Screen



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