

# Add Customer Prefill - Auto

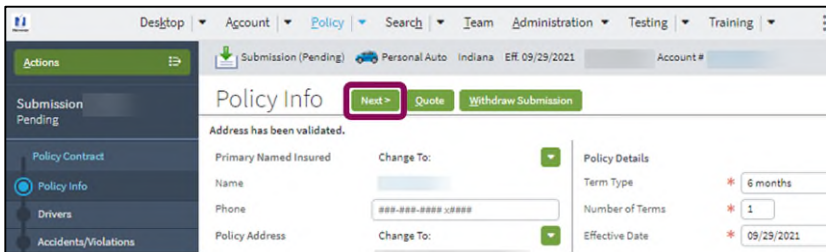
## PolicyCenter



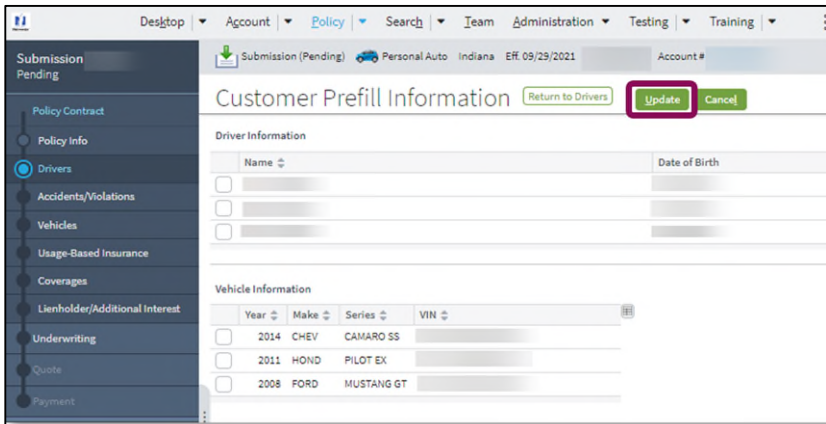
### Description

This job aid reviews how to pull in the populated information on the “Customer Prefill Information” screen for Auto policies. The information has been populated based on a back-end system. This job aid begins on the “Policy Info” screen of a new Auto submission. If a Driver or Vehicle information is selected, it will be populated on the applicable screens. Powersports policies do not use the PolicyCenter prefill function.

### Step 1

Action	Screen
<p>On the “Policy Info” screen:</p> <ul style="list-style-type: none"> <li>Select the “Next” button.</li> </ul>	

### Step 2

Action	Screen
<p>On the “Customer Prefill Information” screen:</p> <ul style="list-style-type: none"> <li>Select the checkboxes for the appropriate Driver and Vehicle information.</li> <li>Select the “Update” button.</li> </ul> <p><b>Important Note:</b> You do not have to select Customer Prefill Information. You can select the “Cancel” button and go directly to the “Drivers” screen to enter information manually.</p>	

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