

# Add Motorcycle with Agreed Value to Powersports Policy



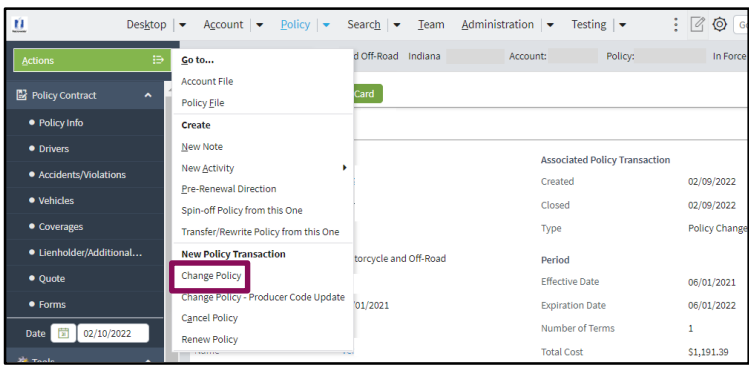
## Description

This job aid reviews how to add a motorcycle with an agreed value to a Powersports Motorcycle/Off-Road Vehicle policy. This can be added during a new submission or a policy change.

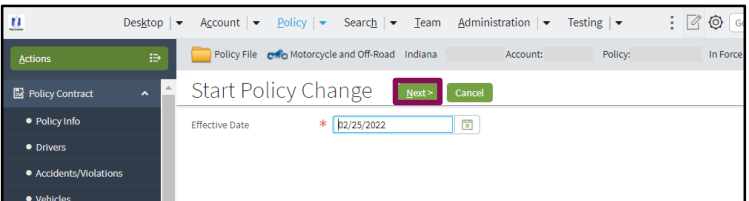
“Agreed Value” is one of the “Physical Damage Settlement Options” on the “Coverages” screen. As the system defaults to “Actual Cash Value” for “Physical Damage Settlement Options”, you must manually change the value for the field.

Agreed value requires additional settings on the “Vehicles” screen as well. The steps below walk through adding a motorcycle with agreed value to an existing policy.

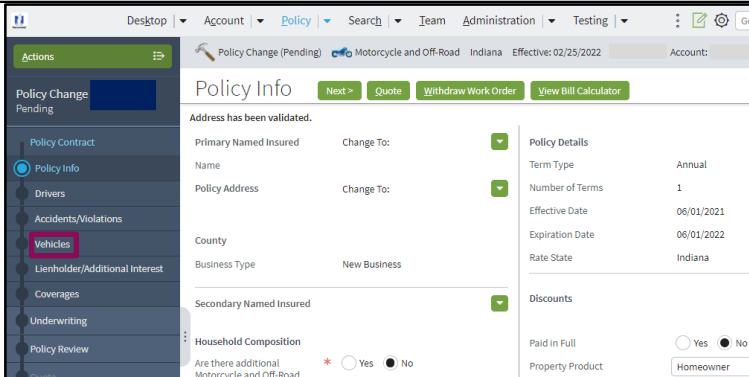
### Step 1

Action	Screen
<p>Open an existing Motorcycle/Off-Road Vehicle Powersports policy:</p> <ul style="list-style-type: none"> <li>Select the “Actions” button.</li> <li>Select “Change Policy” from the drop-down menu.</li> </ul>	

### Step 2

Action	Screen
<p>On the “Start Policy Change” screen, the “Effective Date” field defaults to the current date:</p> <ul style="list-style-type: none"> <li>Adjust the “Effective Date” field if necessary.</li> <li>Select the “Next” button.</li> </ul>	

### Step 3

Action	Screen
<p>On the “Policy Info” screen:</p> <ul style="list-style-type: none"> <li>Select the “Vehicles” link from the menu on the left.</li> </ul>	

## Step 4

### Action

On the “Vehicles” screen:

- Select the “Create Vehicle” button.

### Screen

The screenshot shows the 'Vehicles' screen with a sidebar on the left containing links like 'Policy Change', 'Policy Contract', 'Drivers', 'Accidents/Violations', 'Vehicles', 'Lienholder/Additional Interest', 'Coverages', 'Underwriting', 'Policy Review', 'Quote', 'Forms', and 'Tools'. The main area displays a table of vehicles and a 'Vehicle Details' form. The 'Create Vehicle' button is highlighted with a red box.

Vehicle #	Vehicle Type	Year	Make	Model
1	Motorcycle	2018	Harley-Davidson	FLTRU Road Glide Ultra (Two-Tone)
1	Utility/Trailer	2020	Haul-Rite	Haul-Rite Deluxe
2	Off-Road	2019	Polaris	Ranger Crew Xp 900 (Sage Green)

**Vehicle Details**

Basic Vehicle Information

Vehicle # 1

Vehicle Type \* Motorcycle

VIN

Year \* 2018

Make \* Harley-Davidson

Model

Where Garaged

Location Name \* 1:10 MONROE

Vehicle Territory Code 130

Additional Vehicle Information

Prior Damage No

Is this vehicle stored in a locked garage? Yes No

Is this vehicle co-owned by anyone outside the household? Yes No

Is this vehicle rebuilt, salvaged or was the original frame replaced? Yes No

Special Hazard surcharge? <none>

Has this vehicle been converted to a trike? Yes No

## Step 5

### Action

In the “Vehicle Details” section:

- Enter the appropriate information into the “VIN” field.
- Press the Tab key to populate the remaining basic vehicle information.
- Complete any related non-VIN-related fields. For example, customization and garaging address.

**Note:** In some cases, an additional screen may display for the entered VIN requiring you to select a more specific make/model combination via a radio button then select the “OK” button.

If you are unfamiliar with the make/model of the vehicle, review the Vehicle and Insurability Guidelines in ReferenceConnect.

**Note:** If you select “Yes” for the question “Has this vehicle been converted to a Trike?”, you also perform the following step.

- For motorcycles (and motorcycles converted to a trike) with an agreed value, you MUST complete two additional fields:
  - Agreed Value
  - “Yes” for “Is this vehicle stored in a locked garage?”

**Note:** If you answer “No” to “Is this vehicle stored in a locked garage?”, the submission will require Underwriting approval.

- Select the “Coverages” link.

### Screen

The screenshot shows the 'Vehicle Details' form with annotations. Red boxes and letters 'a' through 'd' highlight specific fields: 'VIN' (a), 'Year' (b), 'Make' (c), and 'Agreed Value' (d). The 'Coverages' link in the sidebar is also highlighted with a red box.

**Vehicle Details**

Basic Vehicle Information

Vehicle # 3

Vehicle Type \* Motorcycle

VIN a

Year \* 2005 b

Make \* Bourget's Bike Works c

Model \* Fat Daddy 280

Sub Type Class Custom / Limited Production Cruiser

Cubic Centimeters (CCs) 1850

Agreed Value d 25000

Where Garaged

Location Name \* 1:10 MONROE

Vehicle Territory Code 130

Additional Vehicle Information

Prior Damage No

Is this vehicle stored in a locked garage? d Yes No

Is this vehicle co-owned by anyone outside the household? Yes No

Is this vehicle rebuilt, salvaged or was the original frame replaced? Yes No

Special Hazard surcharge? <none>

Has this vehicle been converted to a trike? Yes No

## Step 6

### Action

On the “Coverages” screen:

- Use the scroll bars to view the column for the newly added motorcycle with the agreed value.

### Screen

## Step 7

### Action

On the “Coverages” screen:

- Select “Agreed Value” from the “Physical Damage Settlement Options” drop-down list for the motorcycle with an agreed value.
- Verify any remaining coverages, as needed, for the motorcycle.
- Select the “Policy Review” link.

### Screen

## Step 8

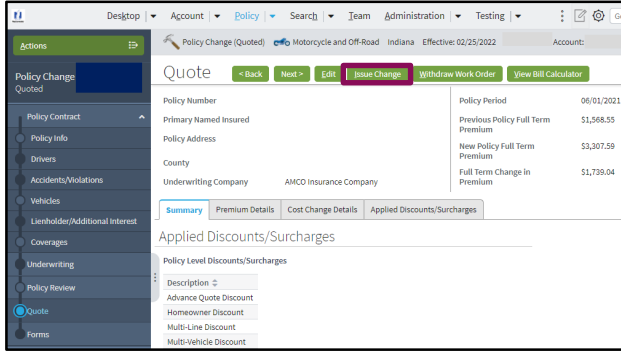
### Action

In the “Policy Review” section:

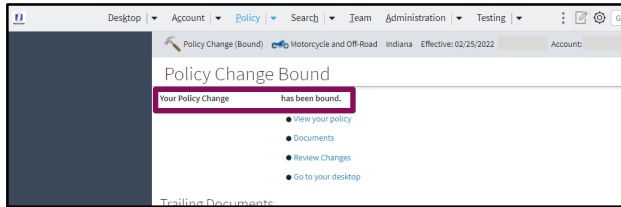
- Review the coverage changes for the revised policy.
- Select the “Quote” button.

### Screen

## Step 9

Action	Screen
<p>On the “Quote” screen:</p> <ul style="list-style-type: none"> <li>Select the “Issue Change” button.</li> <li>Select the “OK” button on the “Issue Change” pop-up window after reviewing the disclosure statement.</li> </ul>	

## Step 10

Action	Screen
<p>The “Policy Change Bound” screen displays. This indicates the change is bound.</p>	

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