



How to Launch to CEA

Description:

California Earthquake Authority(CEA) will continue to be utilized for earthquake coverage in California. Review the steps below to access CEA same day from PolicyCenter. If you need to access CEA next day, you will launch from Agent Center, Agent Gateway Desktop, or Agent Gateway Client Management just like today.

Step	Action	Screen
1	<ul style="list-style-type: none"> After issuing the property policy, the submission bound screen will populate with a link to “Buy Earthquake Policy through CEA”. The Agent will click on the link to launch to CEA. This link is only available until you leave this screen in PolicyCenter. 	
2	<ul style="list-style-type: none"> If the Agent leaves the submission bound screen, the Agent will still be able to launch to CEA The Agent will go to the Account File Summary for the member, scroll to policy terms, and under the California Earthquake Authority, the Agent will click on the request button. This is the same day link for CEA. 	
3	<p>Once the Agent bridges over to CEA, they will land on the Policy Info screen to begin their quote.</p>	



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3	<p>If the Agent needs to access CEA next day, they can access the information from the places, just like today:</p> <ul style="list-style-type: none"> • Agent Center • Agent Gateway Desktop • Agent Gateway Client Management 	
4	<p>Agent Center Users:</p> <ul style="list-style-type: none"> • Click on Change a Policy • Under More Insurance, select CA Earthquake (PL) 	
5	<p>Agent Gateway Desktop:</p> <ul style="list-style-type: none"> • Click on Servicing Tab • Select Policy Management • Select California Earthquake Authority 	
6	<p>Agent Gateway Client Management:</p> <ul style="list-style-type: none"> • Under Quick Links • Select California Earthquake Authority 	