

View Powersports Recreational Vehicle Policy



Description

This job aid describes how to view a Powersports Recreational Vehicle policy.

Summary Screen Overview

Action

To view the policy details, you will need to search for the policy, either in PolicyCenter or in another system. Once the policy is located, select the policy link to open the policy. The policy will open to the "Summary" screen.

Screen

The screenshot displays the 'Summary' screen for a Recreational Vehicle policy. The left sidebar contains a navigation menu with options like Policy Info, Drivers, Accidents/Violations, Vehicles, Coverages, Scheduled Personal E..., Lienholder/Additional..., Quote, Forms, and Tools. The main content area is divided into sections: Account Information, Policy, Primary Named Insured, and Associated Policy Transaction. The 'Date' field is set to 11/23/2021. The 'Original Effective Date' is 08/01/2021. The 'Total Cost' is \$2,698.86. The 'Associated Policy Transaction' section shows a 'Created' date of 11/23/2021 and a 'Type' of 'Policy Change'.

Item	Name	Description
1	Date	This field can be changed to determine the policy summary information as of the date.
2	Original Effective Date	The original policy effective date.
3	Total Cost	This field is the policy total cost and updated when the "Date" field is changed.
4	Associated Policy Transaction	The date the Policy Transaction was created and closed displays in this section.
5	Type	This is the most recent type of Policy Transaction (submission or change, cancellation, reinstatement, etc.) created on the policy.

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Step 1

Action

On the left side of the PolicyCenter screens, the various policy screen links are listed for ease of navigation.

You may select a screen link at any time to jump to a new section of the policy.

In this job aid, we will step through the Powersports Recreational Vehicle policy screens in order.

- Select the “Policy Info” link.

Screen

The screenshot shows the Policy Center interface. On the left, the 'Policy Contract' menu has 'Policy Info' highlighted with a red box. The main area shows the 'Summary' tab for a 'Recreational Vehicle' policy. It includes fields for Account Number, Account Name, Policy Product, Number, Original Effective Date (08/01/2021), Primary Named Insured Name, Policy Address, and County. It also lists associated transactions with dates and types.

Step 2

Action

The “Policy Info” screen is where specific details regarding the current policy are found.

- Select the “Drivers” link.

Screen

The screenshot shows the 'Policy Info' screen. The left sidebar has 'Drivers' highlighted with a red box. The main area displays the 'Policy Info' tab. It includes sections for Primary Named Insured (Name, Address, County, Business Type), Secondary Named Insured, Household Composition (Are there additional Recreational Vehicle policies in the household insured under the Nationwide Family of Companies?), and Policy Details (Term Type, Number of Terms, Effective Date, Expiration Date, Rate State, Discounts, Affinity, Paid in Full, Property Product, Nationwide Multi-Line, Intra-Agency Transfer, RV Association).

Step 3

Action

On the “Drivers” screen, the details of the driver(s) on the policy are listed.

If the policy includes multiple drivers, all drivers will be listed on this page.

- Select the “Accidents/ Violations” link.

Screen

The screenshot shows the 'Drivers' screen. The left sidebar has 'Accidents/Violations' highlighted with a red box. The main area displays the 'Drivers' tab. It includes a table of drivers with columns for #, Name, Date of Birth, Gender, Marital Status, Relationship to Insured, and Driver Type. Below the table, there are tabs for 'Contact Detail' and 'License Information'. The 'Contact Detail' tab shows fields for Person Prefix, First Name, Middle Name, Last Name, Suffix, Driver Type, and Date of Birth. The 'License Information' tab shows fields for International License, License State, License #, License Status, License for 3 years in the same state, Discounts, and Associate.

Step 4

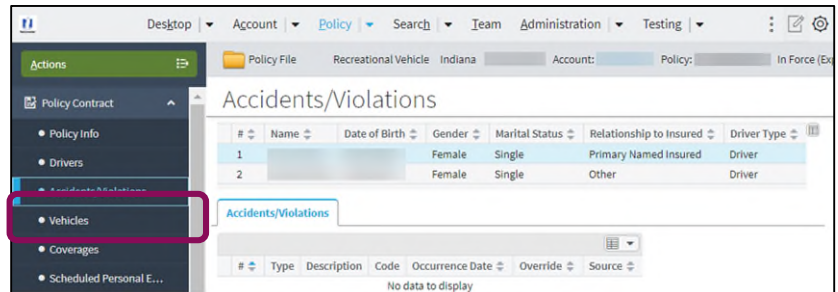
Action

On the “Accidents/Violations” screen, any accidents or violations on the policy are listed with details.

To view the details for a driver, select the desired line item.

- Select the “Vehicles” link.

Screen



Step 5

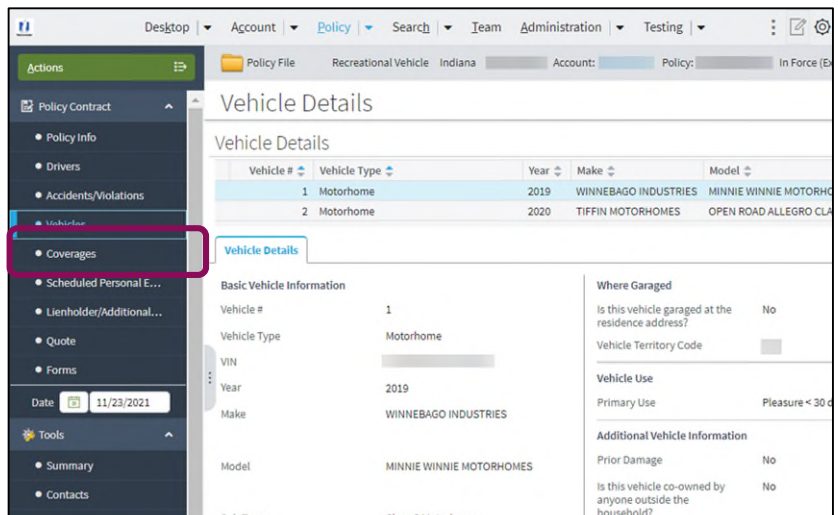
Action

On the “Vehicles” screen, details of the vehicle(s) and trailer(s) included on the policy are listed.

If the policy includes multiple vehicles, all vehicles will be listed on this page.

- Select the “Coverages” link.

Screen



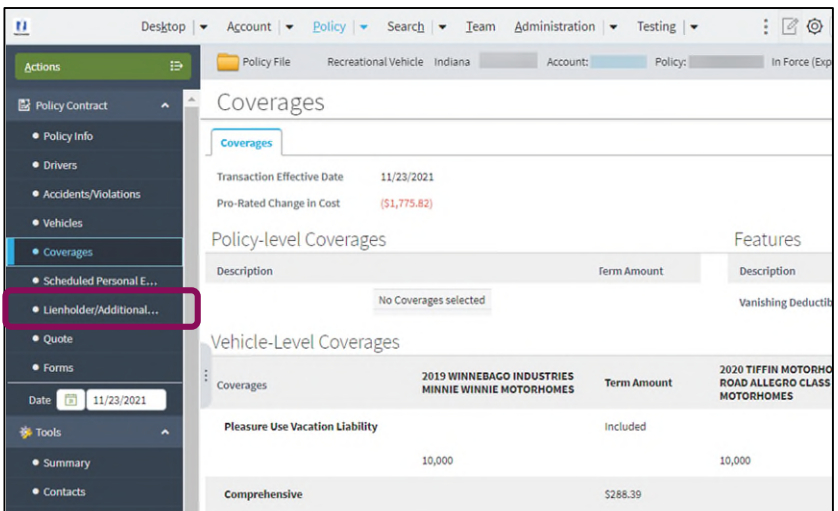
Step 6

Action

On the “Coverages” screen, the policy-level coverages, vehicle-level coverages, and any selected features are listed.

- Select the “Lienholder/Additional Interest” link.

Screen



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Step 7

Action

Any vehicle lienholder or lessor information is listed on the “Lienholder/Additional Interest” screen.

- Select the “Quote” link.

Screen

Step 8

Action

The “Quote” screen provides pertinent coverage and policy information on one screen.

You have viewed a Powersports Recreational Vehicle Policy.

Screen

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