Add and Remove Farm Machinery - Blanket - FIM

Purpose

Practice activity for adding and removing Farm Machinery - Blanket in PolicyCenter® on a Farm Inland Marine policy.

Procedure

Please reference the VTO User Guide for Associates for more details on how to log in and use the VTO.

You can link to PolicyCenter directly: https://clpolicycentertraining.nationwide.com/

Complete the steps using the list of Practice Accounts provided.

For complete instructions on Adding or Removing Farm Machinery - Blanket on an FIM, refer to Knowledge Advanced.

Practice Accounts							
Underwriting		**Servicing**		**Processing**		**CL BPO (East)**	
1.	3501700528	1.	3501700560	1.	3501700590	1.	3501700621
2.	3501700529	2.	3501700561	2.	3501700592	2.	3501700620
3.	3501700530	3.	3501700562	3.	3501700591	3.	3501700622
4.	3501700531	4.	3501700563	4.	3501700593	4.	3501700624
5.	3501700532	5.	3501700564	5.	3501700594	5.	3501700623
6.	3501700533	6.	3501700565	6.	3501700595	6.	3501700625
7.	3501700534	7.	3501700566	7.	3501700596	7.	3501700626
8.	3501700535	8.	3501700567	8.	3501700597	8.	3501700631
9.	3501700536	9.	3501700568	9.	3501700598	9.	3501700630
10.	3501700537	10.	3501700569	10.	3501700599	10.	3501700632
11.	3501700538	11.	3501700571	11.	3501700600	11.	3501700633
12.	3501700540	12.	3501700572	12.	3501700601	12.	3501700636
13.	3501700541	13.	3501700570	13.	3501700602	13.	3501700634
14.	3501700542	14.	3501700573	14.	3501700603	14.	3501700635
15.	3501700543	15.	3501700574	15.	3501700604	15.	3501700637
16.	3501700544	16.	3501700575	16.	3501700605	16.	3501700639
17.	3501700545	17.	3501700576	17.	3501700606	17.	3501700640
18.	3501700546	18.	3501700577	18.	3501700607	18.	3501700638
19.	3501700547	19.	3501700578	19.	3501700608	19.	3501700641
20.	3501700549	20.	3501700579	20.	3501700609	20.	3501700643
21.	3501700550	21.	3501700580	21.	3501700610	21.	3501700642
22.	3501700551	22.	3501700581	22.	3501700611	22.	3501700644

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23.	3501700552	23.	3501700582	23.	3501700612	23.	3501700645
24.	3501700553	24.	3501700583	24.	3501700613	24.	3501700647
25.	3501700554	25.	3501700585	25.	3501700614	25.	3501700648
26.	3501700555	26.	3501700584	26.	3501700615	26.	3501700646
27.	3501700556	27.	3501700586	27.	3501700616	27.	3501700649
28.	3501700557	28.	3501700587	28.	3501700617	28.	3501700652
29.	3501700558	29.	3501700588	29.	3501700618	29.	3501700650
30.	3501700559	30.	3501700589	30.	3501700619	30.	3501700651

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Account Summary Screen

1. Scroll to **Policy Terms** at the bottom of the Page
2. Click the Inland Marine Policy #

Summary Screen

3. Click the **Actions** button.
4. Select **Change Policy** from the drop-down menu.

Start Policy Change Screen

5. Select the **Effective Date** for your change. Select a date, 12/01/2022 or after, for this example.
6. Click **Next**
7. Navigate to **Coverage Part** in the Left Navigation pane.

Coverage Part Screen

8. Check **Farm Machinery - Blanket**
9. Click **Next**

Locations Screen

10. Click **Next**

Farm Machinery - Blanket Screen

11. Enter the **Farm Machinery – Blanket Limit** (Use 125,000 for this example)
12. Click the **Exposure Questions** tab
13. Click **No** for all questions for this example
14. What is the radius (miles) of operations of mobile equipment? Enter **5** for this example
15. Click **Quote**

Quote Screen

16. Click **Issue Policy**
17. Click **OK**

Remove Farm Machinery - Blanket (FIM)

Account Summary Screen

18. Scroll to **Policy Terms** at the bottom of the Page
19. Click the **Inland Marine Policy #**

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Summary Screen

20. Click the **Actions** button.
21. Select **Change Policy** from the drop-down menu.

Start Policy Change Screen

22. Select the **Effective Date** for your change. Select a date, 12/01/2022 (VTO) or after, for this example.
23. Click **Next**
24. Navigate to **Coverage Part** in the Left Navigation pane.

Coverage Part Screen

25. Uncheck the **Farm Machinery - Blanke**t
26. Click **OK**
27. Click **Quote**

Quote screen

28. Click **Issue Policy**
29. Click **OK** in the confirmation box

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