

Apply a Multi-Car Discount – Auto/PowerSports



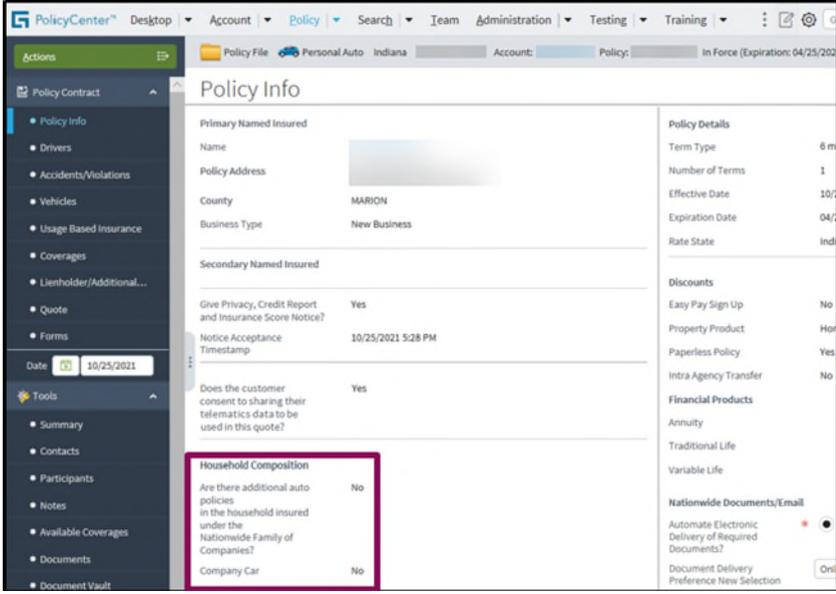
Description

A policy is eligible for multi-car discount when two or more vehicles on a policy have liability coverage or a single-vehicle policy which has a company car indicated.

The system will calculate the discount, based on the vehicles on a policy. If there is another policy, in the household with qualifying vehicles, you would indicate them in the “Household Composition” section. This job aid demonstrates the basic steps to add Household Composition information to an existing Auto or PowerSports policy.

This same information can (and should) be filled out during a new submission, if applicable.

Step 1

Action	Screen
<p>On the “Policy Info” screen:</p> <ul style="list-style-type: none"> Locate the “Household Composition” section. <p>In this example, the auto policy is bound and no additional auto policies in the household are indicated.</p>	

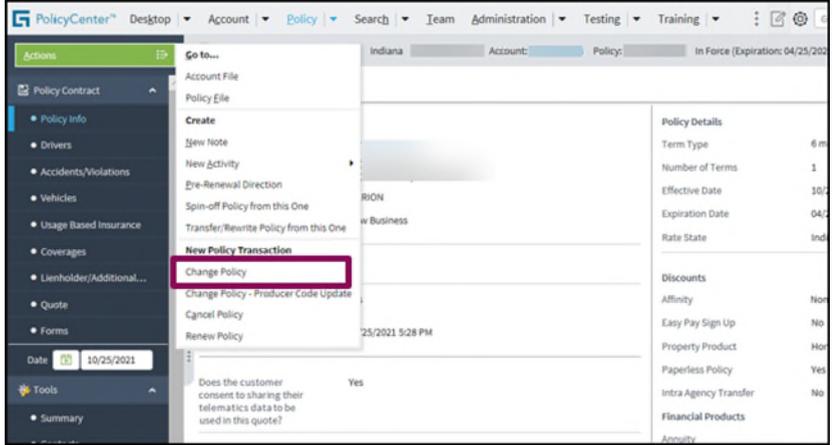
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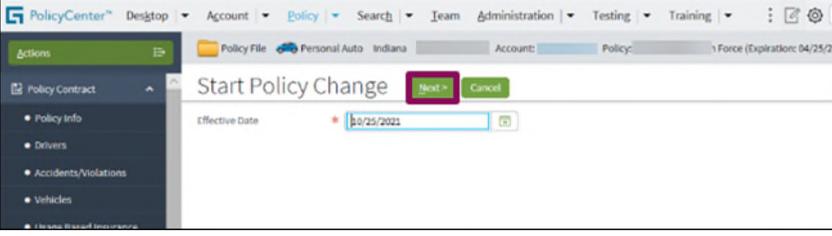
Apply a Multi-Car Discount – Auto/PowerSports (2 of 3)



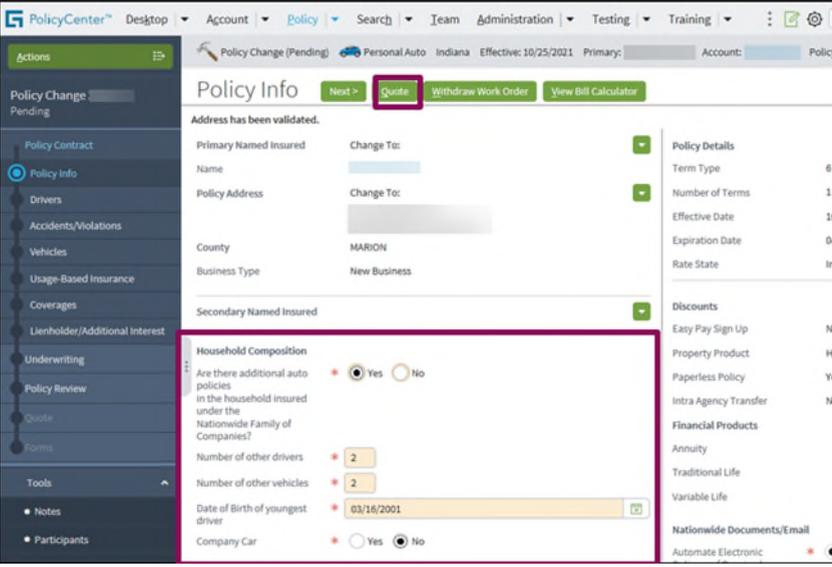
Step 2

Action	Screen
<p>To make a change to the policy:</p> <ul style="list-style-type: none"> Select the “Actions” drop-down menu arrow. Select “Change Policy” from the drop-down menu. 	

Step 3

Action	Screen
<p>On the “Start Policy Change” screen:</p> <p>Enter the “Effective Date”. The Effective date defaults to today’s date but may be changed.</p> <p>Select the “Next” button.</p>	

Step 4

Action	Screen
<p>On the “Policy Info” screen:</p> <ul style="list-style-type: none"> Select the “Yes” radio button to the right of the “Are there additional auto policies...” question. <p>Selecting “Yes” for the “Are there additional auto policies...” or “Are there additional Motorcycle/Off-Road policies...” (depending on your type of policy) question will display an additional series of questions to be answered.</p> <ul style="list-style-type: none"> Review and answer the remaining required “Household Composition” questions. Select the “Quote” button. 	

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Step 5

Action

On the “Quote” screen:

- View the multiple car discount in the “Applied Discounts” section.
- Select the “Issue Change” button to complete the policy change.

Screen

The screenshot shows the PolicyCenter interface for a quote. The 'Issue Change' button is highlighted in a red box. The 'Applied Discounts/Surcharges' section is expanded, showing a table of discounts. The 'Multi Car Discount' for a '2016 FORD MUSTANG VE' is highlighted in a red box.

Description	2016 FORD MUSTANG VE
Multi Car Discount	
SmartRide Discount	

Step 6

Action

You have successfully added a multi-car discount to an Auto or PowerSports policy.

Screen

The screenshot shows the 'Policy Change Bound' screen. The message 'Your Policy Change () has been bound.' is displayed. Below, there are sections for 'Required' and 'Optional' trailing documents.

Code	Name	Filing Location	Automated?
Q0	Electronic Document Delivery Agreement	Agent's Office	Yes