

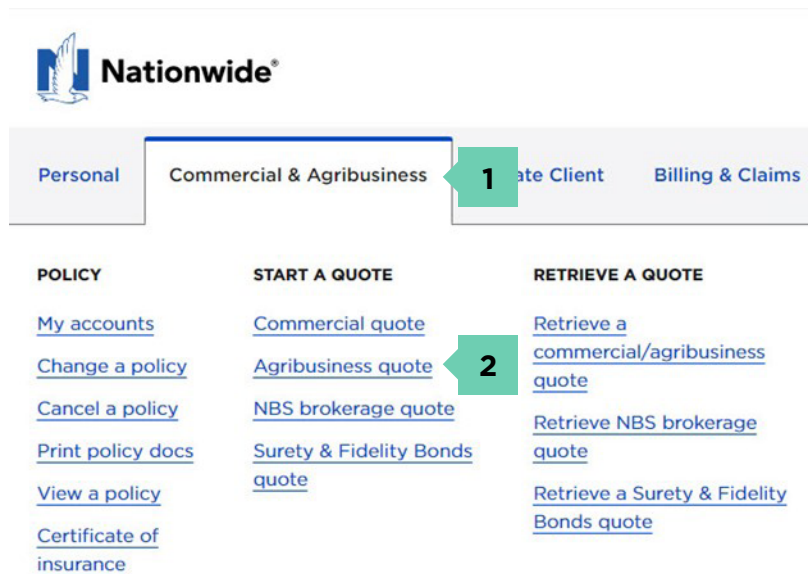
Farm account setup

Learn how to initiate a quote from Agent Center, retrieve an unissued quote, add a line of business, start a quote and view draft submissions.

Initiate a new quote from Agent Center

Option 1

1. From the main navigation menu, click [Commercial & Agribusiness](#).
2. Then click [Agribusiness quote](#).



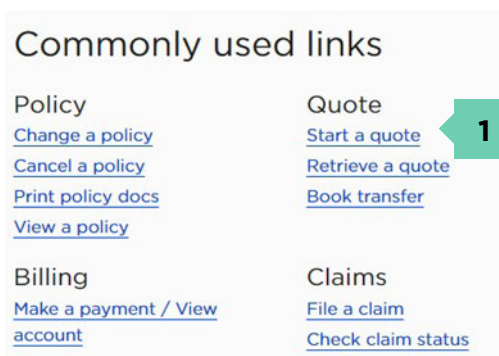
Nationwide®

Personal **Commercial & Agribusiness** Create Client Billing & Claims

POLICY	START A QUOTE	RETRIEVE A QUOTE
My accounts	Commercial quote	Retrieve a commercial/agribusiness quote
Change a policy	Agribusiness quote	Retrieve NBS brokerage quote
Cancel a policy	NBS brokerage quote	Retrieve a Surety & Fidelity Bonds quote
Print policy docs	Surety & Fidelity Bonds quote	
View a policy		
Certificate of insurance		

Option 2

1. Under Commonly used links, click [Start a quote](#).



Commonly used links

Policy Change a policy Cancel a policy Print policy docs View a policy	Quote Start a quote Retrieve a quote Book transfer
Billing Make a payment / View account	Claims File a claim Check claim status

2. Then click [Farm and ranch](#) under Agribusiness.



Agribusiness

[Farm and ranch](#) [\(Appetite directory\)](#)



Retrieve an unissued quote

1. From the main navigation menu, click **Commercial & Agribusiness**.

2. Then click **Retrieve commercial/agribusiness quote**.

3. On the Quoted Accounts tab, click the **Comm/Farm Account Number** for the desired quote to retrieve it in PolicyCenter.

The screenshot shows the Nationwide PolicyCenter interface. The top navigation bar has tabs for Personal, Commercial & Agribusiness (highlighted with a green box and arrow 1), Create Client, and Billing & Claims. Below the navigation bar, there are three columns of links: POLICY, START A QUOTE, and RETRIEVE A QUOTE. The RETRIEVE A QUOTE column has a link 'Retrieve a commercial/agribusiness quote' highlighted with a green box and arrow 2. Below this, there are tabs for Quoted Accounts and Current Accounts. The Quoted Accounts tab is active, showing a search results table. The table has columns: Applicant Name, Comm/Farm Account Number, Account Effective Date, Status, Premium, and Agency Number. The first row of the table has 'test' in the Applicant Name column and 'ACP 3201147993' in the Comm/Farm Account Number column, which is highlighted with a green box and arrow 3.

Applicant Name	Comm/Farm Account Number	Account Effective Date	Status	Premium	Agency Number
test	ACP 3201147993		Not Reserved	\$2,112.00	00029974
Holland Pyke, LLC	ACP 3201645016	04/01/2024	Not Reserved	\$0.00	00029974
Holland Pyke, LLC	FPK 3201645018	04/01/2024	Not Reserved	\$0.00	00029974
Wyandot Pork LLC	FPK 3201613321	03/31/2024	Not Taken	\$0.00	00029974
Williams Pork Inc	FPK 3201613454	03/31/2024	Not Taken	\$0.00	00029974

Add a line of business

You can add new lines of business to an existing account directly in PolicyCenter or follow the instructions below to start the process from Agent Center.

1. On the Current Accounts tab, click the **Actions** button.

2. Select **Add Line of Business** from the drop down.

The screenshot shows the Nationwide PolicyCenter interface. The top navigation bar has tabs for Quoted Accounts and Current Accounts. The Current Accounts tab is active, showing a search results table. The table has columns: Applicant Name, Comm/Farm Account Number, Account Effective Date, Status, Premium, Agency Number, and Actions. The first row of the table has 'TEST' in the Applicant Name column and 'ACP 3009275858' in the Comm/Farm Account Number column. The Actions column for the first row has a dropdown menu open, showing options: Add Line of Business, Amendment, Cancellation, DocVault, View Billing Account, and View Policy Print. The 'Add Line of Business' option is highlighted with a green box and arrow 1. The 'Actions' button is highlighted with a green box and arrow 2.

Applicant Name	Comm/Farm Account Number	Account Effective Date	Status	Premium	Agency Number	Actions
TEST	ACP 3009275858	10/18/2020		\$0.00	00029974	Actions
BRANDS IMAGING	ACP 3009680433	01/27/2020		\$0.00		



Start a quote in PolicyCenter

When you arrive in PolicyCenter from Agent Center, you should be on the **My Accounts** page where you can initiate a new quote.

Note: If you started a session in PolicyCenter earlier that day, you may land on the last screen you viewed. If this happens, click **Desktop** from the top navigation to get to **My Accounts**.

1. Create a new account from the My Accounts page by clicking **Actions > New Account > Farm > Company/Individual**

2. **Enter account details** including effective date, phone number, insured name, address and agency/producer info.

Mailing and billing addresses can also be changed here.

3. Click **Update**

4. Once in the policy, **continue entering account details** including account questions and business classification.

Note: You can only select one business classification so choose the option most aligned with the majority of what the operation is producing.



Start a quote in PolicyCenter (continued)

Customer Type

Assigned AgriChoice

Override <none>

Farm Bureau Membership

Is the applicant a member of a Farm Bureau? Yes No

Primary Business Classification

Business Class Description

Industry Code (NAICS)

[Get Business Classification Codes](#)

Business Classification [Return to Edit Account](#) [Update](#) [Cancel](#)

Applicant Industry Group [Show All](#) Agriculture - Crop Production | 11

Applicant Industry Corn Farming | 111150

Industry Code (NAICS) 111150

Business Description Corn Farming

5. **Check the boxes** beside the lines of business you want to quote.

6. Click **Make Submissions**.

PolicyCenter™ Desktop Account Policy Search Administration Technology Support

Effective: 10/11/2024 Account Test Farm Corp Account: FPK 3501724884 Underwriter: Underwriter Undetermined

New Submissions [Return to Account Summary: Test Farm Corp](#)

Certain Lines of Business are not available at this time.

Product Offers

Single or Multiple Policies? Single Multiple

Default Base State Iowa

Default Effective Date 10/11/2024

FEIN 00-0000000

[Make Submissions](#) **6**

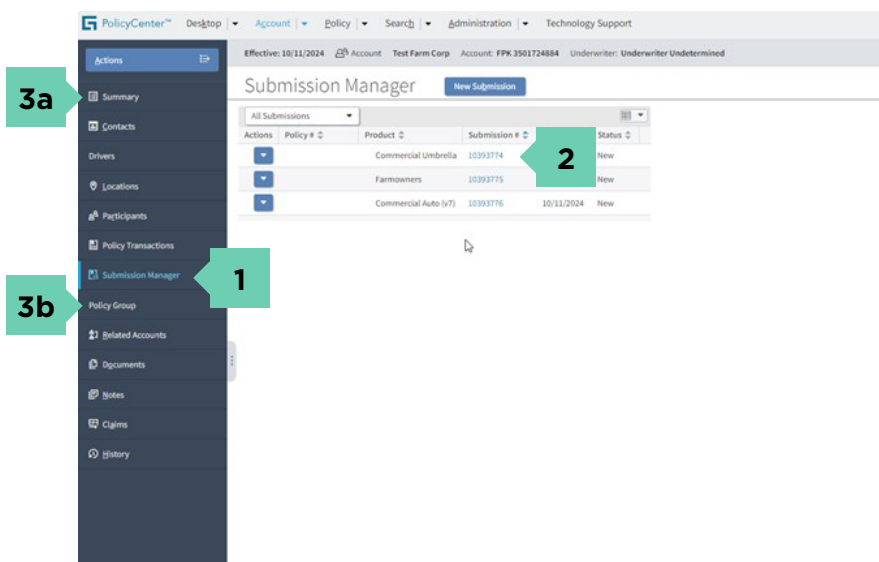
☐	Product Name	Description	Status	Override Reason
☐	General Liability (v7)	General Liability (v7)	Available	
☐	Workers' Compensation (v7)	Workers' Compensation (v7)	Available	
☒	Commercial Umbrella	Commercial Umbrella	Available	
☒	Farmowners	Farmowners	Available	
☒	Commercial Auto (v7)	Commercial Auto (v7)	Available	
☐	Commercial Property (v7)	Commercial Property (v7)	Available	
☐	Inland Marine Group	Inland Marine Group	Available	

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Accessing draft submissions

1. Access draft submissions and add information on the [Submission Manager](#) page.
2. Click the [Submission #](#) for the desired policy to view a draft.
3. Policies can also be accessed:
 - a. on the [Account Summary](#) tab at the bottom of the page.
 - b. on the [Policy Group](#) tab.
4. Once in the policy, fill in the information you're prompted to enter (e.g., policy details, property, coverages).



To get started, login to [Agent Center](#).