



# Review Monthly Commission Statements

## SAP Sales Cloud | Job Aid

### Dashboard View

#### Step 1

##### Action

Dashboard View: Landing Page after Proxy As feature.

Basic information provided and quick links to Commission Statements, Producer Statements, Deposit Statements and Profit Share Growth Incentive Statements, Service Alliance 360 Statements, information on Update Banking Information, Additional Dashboards, Payment Address and Compensation Documents.

##### Screen

The screenshot displays the '2023 Compensation Landing Pad v' dashboard. It features a 'Period' dropdown set to 'December 2023'. The main content area is divided into several sections: 'Nationwide SAP Compensation Portal Overview' with a welcome message and login instructions; 'Agency Info' with fields for Agency Name, Agency New Code, Agency Code, and Agency INC; '2023 Nationwide Commission Statements' with a table of links for Monthly Commission Statements, Monthly Producer Statements, Monthly Deposit Statements, and Service Alliance 360 Statements; '2023 Profit Share and Growth Incentive Statements' with links for Monthly PL Profit Share Statements, Monthly CL Profit Share Statements, Monthly Farmworker Profit Share Statements, and Monthly Growth Incentive Statements; 'Additional Dashboards' with a link to 'Prior Year Statements'; 'Payment Address' with fields for Payment Mailing address to, Nationwide ID#, PO Box #, and a disclaimer; and 'Compensation Documents' with a link to 'Documents'.

### Dashboard Drop-Down

#### Step 1

##### Action

From the dropdown you can select other views or a time Period.

##### Screen

The screenshot shows the 'Dashboard' dropdown menu open. The dropdown list includes: '2023 Compensation Landing Pad v', '2023 Compensation Landing Pad v IAE', 'Monthly Commission Dashboard v IAE', 'Deposit Code Dashboard v IAE', 'Nationwide Product ID Dashboard v IAE', and 'Prior Year Statements v IAE'. The 'Period' dropdown is also visible, set to 'December 2023'.



Monthly Commission Dashboard VIAE

Step 1

## Action

Provides Commissions – Associate/Producer Summary, Policy Level Summary and Growth Incentive Summary (if applicable).

The Quick View will provide summary total details for Producer, Renewal Type and Line of Business. These details can be downloaded via Excel, or you can use the Filter Search for a specific Producer or Policy.

## Screen

### Commissions - Associate/Producer Summary

Filter						Download	
Associate/Producer Number	Policy Type	Line of Business	Commission Type	Commission Amount	Commission Rate	Download	Download
000000000000000000	RENEWAL	CL	Commission	\$49.00	\$7.35		
000000000000000000	RENEWAL	CL	Commission	-\$96.00	-\$14.40		
000000000000000000	NEW	PL	Commission	\$0.60	\$0.09		
000000000000000000	NEW	PL	Commission	-\$506.03	-\$67.90		
000000000000000000	NEW	PL	Commission	-\$1,051.99	-\$147.80		

### Commissions - Policy Level Summary

Filter						Download				
Agent Number	Associate or Producer Number	Policy Number	Policyholder Name	Policy Type	Policy Line	Commission Type	Commission Amount	Commission Rate		
0000	000	00000000	ESSE	12/9/23	PL	RENEWAL	A11002	15.00%	\$1,904.90	\$385.73
0000	000	00000000	ESSE	12/10/23	PL	RENEWAL	A11002	15.00%	\$6,982.90	\$1,347.43
0000	000	00000000	RONALD	1/30/23	PL	NEW	A13100	15.00%	\$2,651.99	\$247.80
0000	000	00000000	RONALD	12/17/23	PL	RENEWAL	A13000	15.00%	\$1,444.09	\$21.01
0000	000	00000000	KIMBERLY	1/1/23	PL	RENEWAL	A12600	15.00%	\$45.33	\$6.90
0000	000	00000000	RL JOHN	12/18/23	PL	RENEWAL	A12900	15.00%	\$196.56	\$15.99
0000	000	00000000	GARY	12/18/23	PL	RENEWAL	A12100	15.00%	\$2,338.23	\$349.24

### Commissions - Growth Incentive Summary (As applicable)

Not available for this period

Deposit Code Dashboard viaE

Step 1

Action

This page will provide helpful information for details different Deposit Code Descriptions.

Screen

Dashboard

Deposit Code Dashboard viaE

Period: December 2023

Deposit Code Descriptions

Category	Code	Description	Where to Direct Inquiries	Additional Details
			(use email links below or copy/paste into your email account)	
Scottsdale	Scottsdale Insurance	Scottsdale Insurance	1-800-423-7675	EMF in policy number
Life	Cyber	Cyber	RFCOMM@nationwide.com	
Nationwide Life	Nationwide Life	RFCOMM@nationwide.com		
Pet Insurance	VPI Pet Insurance	VPI Pet Insurance	ginspaccount@nationwide.com	Policies begin with C or P
1-877-736-7674				
Property & Casualty	AL	Advance Payment One	COMACCTG@nationwide.com	
A2	Advance Payment Two	COMACCTG@nationwide.com		
AA	Associate Agent Program	ICNAD200@nationwide.com	Statement found in SAP as CLAMP	
AB	Agency BE			
AG	AGMC	COMACCTG@nationwide.com		
AGCO	Nationwide Agribusiness	FLB@nationwide.com		
1-800-228-6700				
AMCO/California Earthquake	Checks only	nationwide@insurecubers.com	Policy number starts with Q and they only issue paper checks this resource is for checks only	
AF00	Paid from Accounts Payable	Financial@nationwide.com		
1-866-780-3772				
BC	Base Commissions Including Harleyville	COMACCTG@nationwide.com	Statement in SAP	
BT	Bonus Commission True-Up	ICNAD200@nationwide.com		



Nationwide Product ID Dashboard

Step 1

## Action

Nationwide Product ID Dashboard will provide details on the different production codes for PL and CL policy found on the Monthly Commission Statements.

## Screen

Dashboard

Nationwide Product ID Dashboard

Period: December 2023

Product ID Legend		
Product Category	Line of Business	Product ID
Personal Lines	Auto – A11	<div>A11000 Standard Auto Summary IV</div> <div>A11101 Preferred Auto</div> <div>A11102 Standard Auto</div>
	Homeowners – A12	<div>A12000 Homeowners Summary III</div> <div>A12002 Homeowners Summary II</div> <div>A12100 Major Homeowners</div> <div>A12150 NPC - Homeowners</div> <div>A12200 Earthquake</div> <div>A12300 Tenants</div> <div>A12350 NPC - Tenants</div> <div>A12400 Mobile Homes</div>
	Other – A13	<div>A13000 Other Personal Lines Summary II</div> <div>A13100 Dwelling Fire (Personal)</div> <div>A13200 Personal Umbrella</div> <div>A13250 NPC - Personal Umbrella</div> <div>A13300 Domestic Workers Compensation</div> <div>A13400 Comprehensive Family Liability</div>
Powersports/RV – A14		<div>A14200 Personal Recreational Auto</div> <div>A14407 Segways</div>

Prior Year Statements vIAE

Step 1

Action	Screen
Prior Year Statements vIAE will provide quick links to prior year statements associated with your agency.	<div><div>Dashboard</div><div>Prior Year Statements vIAE</div><div>Period: December 2023</div><div>Agency Info</div><div>Agency Name: GENEY INC Agency Year Code: 1905_SIC_000 Agency Number: 1905_SIC_000</div><div>2022 Nationwide Commission Statements</div><div>Monthly Commission Statements</div><div>Jan Apr Jul Oct Feb May Aug Nov Mar Jun Sep Dec</div><div>Service Alliance 360 Statements</div><div>Jan Apr Jul Oct Feb May Aug Nov Mar Jun Sep Dec</div><div>2022 Profit Share and Growth Incentives Statements</div><div>Monthly PL Profit Share Statements (statements provided at UAC level only) Monthly CL Profit Share Statements (statements provided at UAC level only) Monthly Growth Incentive Statements (as applicable)</div><div>Jan (Not applicable) Apr Jul Oct Feb (Not applicable) May Aug Nov Mar Jun Sep Dec</div></div>

# Review Monthly Commission Statements

SAP Sales Cloud | Job Aid



## Reports Section of SAP

### Step 1

#### Action

Select the statement you want to view, and the details will populate in the window.

Monthly Commission Statements will provide details for Direct Bill and Agency Bill for the month selected.

The Monthly Commission Statement should be used for the details associated with Commission Earnings.

#### Screen

The screenshot displays the SAP Incentive Management interface. The top section shows a list of reports with columns for Name, Report Type, and Date Published. The 'Monthly Commission Statement' for PandC December 2023 is highlighted with a red box. Below this, a detailed view of the selected report is shown, including a table for UAC DETAILS and a table for TOTAL COMMISSION SUMMARY.

Name	Report Type	Date Published
Agent Summary Payment Base Commission PandC December 2023		Jan 4, 2024 9:18:15 AM
Monthly Producer Statement PandC December 2023		Jan 4, 2024 12:00:17 AM
<b>Monthly Commission Statement PandC December 2023</b>		<b>Jan 3, 2024 11:59:11 PM</b>
OCP EGP Compensation Statement PandC November 2023		Dec 15, 2023 2:35:32 AM
Farmowners Profit Share Statement PandC November 2023		Dec 15, 2023 2:15:36 AM
CL Profit Share Statement PandC November 2023		Dec 15, 2023 1:32:31 AM
Agent Summary Payment Base Commission PandC November 2023		Dec 5, 2023 10:05:29 AM
Monthly Producer Statement PandC November 2023		Dec 4, 2023 8:17:20 PM
Monthly Commission Statement PandC November 2023		Dec 4, 2023 8:15:44 PM
Agent Summary Payment Base Commission PandC October 2023		Nov 17, 2023 9:40:23 AM

Name	Report Type	Date Published
Agent Summary Payment Base Commission PandC December 2023		Jan 4, 2024 9:18:15 AM
Monthly Producer Statement PandC December 2023		Jan 4, 2024 12:00:17 AM
<b>Monthly Commission Statement PandC December 2023</b>		<b>Jan 3, 2024 11:59:11 PM</b>
OCP EGP Compensation Statement PandC November 2023		Dec 15, 2023 2:35:32 AM
Farmowners Profit Share Statement PandC November 2023		Dec 15, 2023 2:15:36 AM
CL Profit Share Statement PandC November 2023		Dec 15, 2023 1:32:31 AM
Agent Summary Payment Base Commission PandC November 2023		Dec 5, 2023 10:05:29 AM


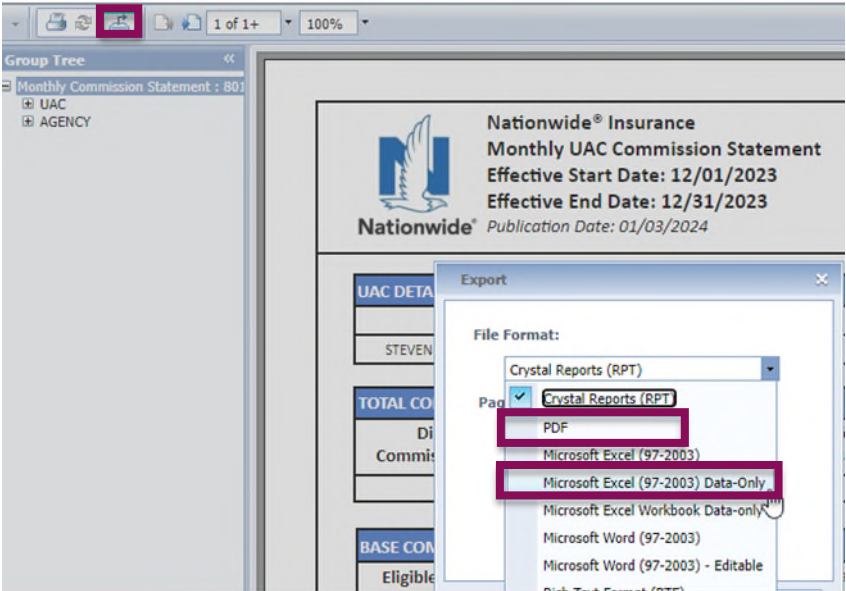
  

UAC DETAILS		
UAC Name	UAC Number	UAC Type



TOTAL COMMISSION SUMMARY		
Direct Bill Commission Amount	GP Commission Amount	Total Commission Amount
		\$0.00

Step 2

Action	Screen
<p>Total Commission Summary will populate for a quick view.</p> <p>By selecting export  you can quickly export the details to PDF or Excel, or you can scroll down to view details.</p> <p>This statement should be used with the Summary Payment Statement for total earnings and payment total.</p>	

Agent Summary Payment Base Commission

Step 1

Action	Screen																																				
<p>The Summary Payment Statement will provide: Agency Details including Name, Code, Agent Type and Agent Address.</p> <p>The Earning Summary will detail Base Commission Earnings for Direct Bill and Bonus Commission if applicable.</p> <p>Payment Adjustment Summary will provide details for any payments received and applied.</p> <p>The Deduction Summary will provide details for any deductions associated. Such as Failed EZ Sweeps Payments.</p> <p>Total Summary will provide details such as Arrears Balance that might impact the Amount Payable to Agent. To get details on Arrears Balance review prior months statements.</p>	<div><div>type</div><div><div>Agent Summary Payment Base Commission</div><div>PandC December 2023</div></div><div><div></div><div><div>Jan 4, 2024</div><div>9:18:15 AM</div></div></div></div> <div><div><div><div>Nationwide®</div></div><div><div>Nationwide® Insurance</div><div>Summary Payment Statement</div><div>Effective Month: December 2023</div><div>Payment Date: 01/08/2024</div></div></div><div><div>AGENT DETAILS</div><table><tr><th>Agent Name</th><th>Agent Number</th><th>Agent Type</th></tr><tr><td></td><td>0001</td><td>IA Elite</td></tr><tr><td colspan="3">Agent Address</td></tr><tr><td colspan="3">GREENWOOD VILLAGE CO,801114747</td></tr></table></div><div><div>EARNINGS SUMMARY</div><table><tr><th>Amount Earned</th><th>Earning Type</th><th>Description</th></tr><tr><td>\$</td><td>Base Commission</td><td>-</td></tr></table></div><div><div>PAYMENT ADJUSTMENTS SUMMARY</div><table><tr><th>Adjustment Amount</th><th>Adjustment Type</th><th>Description</th></tr><tr><td>\$0.00</td><td>-</td><td>-</td></tr></table></div><div><div>DEDUCTIONS SUMMARY</div><table><tr><th>Deduction Amount</th><th>Deduction Type</th><th>Description</th></tr><tr><td>\$0.00</td><td>-</td><td>-</td></tr></table></div><div><div>TOTAL SUMMARY</div><table><tr><th>Arrears Balance</th><th>Amount Payable to Nationwide</th><th>Amount Payable to Agent</th></tr><tr><td>\$0.00</td><td>\$0.00</td><td>\$</td></tr></table></div></div> <div><div>*For questions, contact a Nationwide Representative at <a href="mailto:comacctg@nationwide.com">comacctg@nationwide.com</a></div></div>	Agent Name	Agent Number	Agent Type		0001	IA Elite	Agent Address			GREENWOOD VILLAGE CO,801114747			Amount Earned	Earning Type	Description	\$	Base Commission	-	Adjustment Amount	Adjustment Type	Description	\$0.00	-	-	Deduction Amount	Deduction Type	Description	\$0.00	-	-	Arrears Balance	Amount Payable to Nationwide	Amount Payable to Agent	\$0.00	\$0.00	\$
Agent Name	Agent Number	Agent Type																																			
	0001	IA Elite																																			
Agent Address																																					
GREENWOOD VILLAGE CO,801114747																																					
Amount Earned	Earning Type	Description																																			
\$	Base Commission	-																																			
Adjustment Amount	Adjustment Type	Description																																			
\$0.00	-	-																																			
Deduction Amount	Deduction Type	Description																																			
\$0.00	-	-																																			
Arrears Balance	Amount Payable to Nationwide	Amount Payable to Agent																																			
\$0.00	\$0.00	\$																																			





Monthly Producer Statements

Step 1

## Action

Monthly Producer Statement is used for Producer Level details.

These details can be exported as a whole, or a specific Producer Number can be selected for details. The Group Tree will list all Producer Numbers available to select from.

## Screen

Monthly Producer Statement - 80193582 FarnsC December 2023.rpt

Name	Report Type	Date Published
Agent Summary Payment Base Commission Period: December 2023		Jan 4, 2024 9:18:15 AM
Monthly Producer Statement Period: December 2023		Jan 4, 2024 12:00:17 AM
Monthly Commission Statement Period: December 2023		Jan 3, 2024 11:59:11 PM

Nationwide Insurance  
Base and Bonus Commissions Compensation Statement  
Effective Start Date: 12/01/2023  
Effective End Date: 12/31/2023  
Publication Date: 01/03/2024

Nationwide® Insurance  
Base and Bonus Commissions Compensation Statement  
Effective Start Date: 12/01/2023  
Effective End Date: 12/31/2023  
Publication Date: 01/03/2024

Producer ID:

COMPENSATION SUMMARY BY PRODUCER FOR: 000000002 ( )

Agency Name: AGENCY INC

Producer ID (Name)	Premium			Base Commission		
	New	Renewal	Total	New	Renewal	Total
000000002 ( )	\$0.00	\$5,133.61	\$5,133.61	\$0.00	\$770.04	\$770.04
Total	\$0.00	\$5,133.61	\$5,133.61	\$0.00	\$770.04	\$770.04

COMPENSATION SUMMARY BY PRODUCT FOR: 000000002 ( )

Agency Name: AGENCY INC

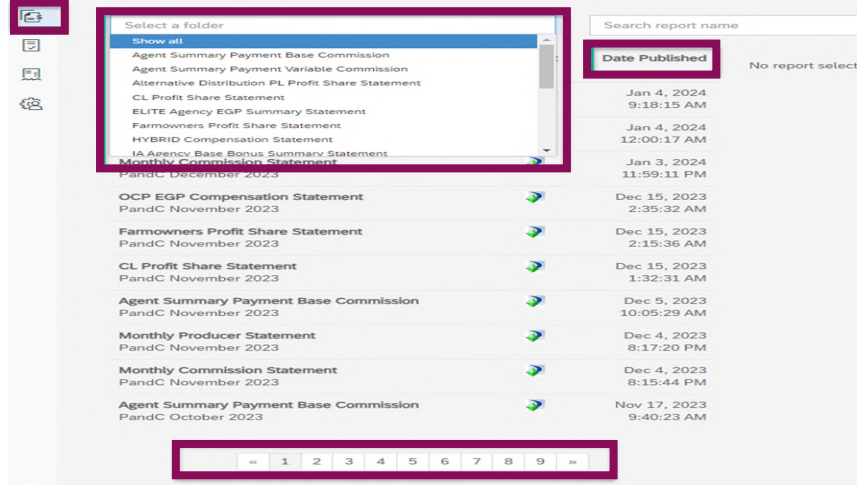
Product Name	Premium			Base Commission		
	New	Renewal	Total	New	Renewal	Total
Major Homeowners	\$0.00	\$5,133.61	\$5,133.61	\$0.00	\$770.04	\$770.04
Total	\$0.00	\$5,133.61	\$5,133.61	\$0.00	\$770.04	\$770.04

COMPENSATION SUMMARY BY STATE FOR: 000000002 ( )

Agency Name: AGENCY INC

State Name	Premium			Base Commission		
	New	Renewal	Total	New	Renewal	Total



Reports Icon	
Step 1	
Action	Screen
From the Reports icon you can find prior year statements or statements not featured on the Dashboard using the Show All drop-down or by using the page through feature at the bottom of the list.	

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